



# Quality Policy

It is the policy of **OPEX** to maintain a quality system designed to meet the requirements of ISO 9001:2015 (or any other standard in line with Annex SL Structure) in pursuit of its primary objectives, the purpose and the context of the organisation.

It is the policy of **OPEX** to:

- give satisfaction to all of our customers, other stakeholders and interested parties whenever possible, meeting and exceeding their expectations;
- comply with all legal requirements, codes of practice and all other requirements applicable to our activities;
- wherever possible reduce hazards, prevent injury, ill health and pollution;
- provide all the resources of equipment, trained and competent staff and any other requirements to enable these objectives to be met;
- ensure that all employees are made aware of their individual obligations in respect of this quality policy;
- maintain a management system that will achieve these objectives and seek continual improvement in the effectiveness and performance of our management system based on "risk".
- deal with complaints efficiently and within an acceptable time period.

This quality policy provides a framework for setting, monitoring, reviewing and achieving our objectives, programmes and targets.

Customer service is an essential part of the quality process and to ensure this is fulfilled, all employees receive training to ensure awareness and understanding of quality and its impact on customer service.

Quality is a degree of excellence, which is ever changing. Every member of staff is involved in managing how we can improve today, tomorrow and long into the future.

To ensure the company maintains its awareness for continuous improvement, the quality system is regularly reviewed by "Senior Management" to ensure it remains appropriate and suitable to our business. The Quality System is subject to both internal and external annual audits.

This policy is posted on the Company Notice Board.

Though the Directors have ultimate responsibility for Quality all employees have a responsibility within their own areas of work so helping to ensure that Quality is embedded within the whole of the company.

Signed: 

Name: Geoff Pomeroy

dated: 21<sup>st</sup> Nov 2018